

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

10/26/2010

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** Mechoopda Indian Tribe of Chico Rancheria, California

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

680226336

**\* c. Organizational DUNS:**

8311678870000

**d. Address:**

**\* Street1:**

125 Mission Ranch Blvd.

**Street2:**

**\* City:**

Chico

**County/Parish:**

**\* State:**

CA: California

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

95926-2175

**e. Organizational Unit:**

**Department Name:**

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mr.

**\* First Name:**

Ryan

**Middle Name:**

Heath

**\* Last Name:**

Browning

**Suffix:**

**Title:**

Executive Director

**Organizational Affiliation:**

Chico Rancheria Housing Corporation

**\* Telephone Number:**

530-343-4048

**Fax Number:**

530-343-4091

**\* Email:**

hbrowning@crhc-nsn.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

I: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.862

CFDA Title:

Indian Community Development Block Grant Program

**\* 12. Funding Opportunity Number:**

FR-5415-N-08

\* Title:

Indian Community Development Block Grant (ICDBG)

**13. Competition Identification Number:**

ICDBG-08

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

2010 Housing Acquisition Project and Public Transportation Service

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

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**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="605,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
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* e. Other	<input type="text" value="5,000.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="610,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative:  \* Date Signed:

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7



Logout

## Application Form

[Application Type](#)  
[Applicant](#)  
[Application Details](#)  
[Project](#)  
[Funding](#)  
[Compliance](#)  
[Declaration](#)  
**[Attachment List](#)**  
[Print](#)  
[Submission Summary](#)

[View Applicant Profile](#)  
[Export to PDF](#)  
[Get PDF Viewer](#)  
[Back to Evaluation Form](#)

## Attachment List

Document Type	Required?	Download	Document Description	Date Attached
<a href="#">GrantsGov.zip</a>	No		GRANT10725202.zip	10/26/2010
<a href="#">Grants.gov XML</a>	No		GrantApplication.xml	10/26/2010
<a href="#">Form Attachment 1</a>	No		Form SF424_2_1-V2.1.pdf	10/26/2010
<a href="#">Form Attachment 2</a>	No		Form Attachments-V1.1.pdf	10/26/2010
<a href="#">Form Attachment 3</a>	No		Form FaithBased_SurveyOnEEO-V1.2.pdf	10/26/2010
<a href="#">Grants.gov Attachment 1</a>	No		Form HUD_FaxTransmittal-V1.1.pdf	10/26/2010
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<a href="#">Grants.gov Attachment 3</a>	No		Form HUD_DisclosureUpdateReport-V1.1.pdf	10/26/2010
<a href="#">Grants.gov Attachment 4</a>	No		Attachments-ATT6-1239-Citizen Participation Resolution.pdf	10/26/2010
<a href="#">Grants.gov Attachment 5</a>	No		Attachments-ATT5-1238-HUD 96010 ICDBG V11.5.xls	10/26/2010
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<a href="#">Grants.gov Attachment 7</a>	No		Attachments-ATT3-1236-Project - HUD 4125 Implementation Schedule.pdf	10/26/2010
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<a href="#">Grants.gov Attachment 10</a>	No		Attachments-ATT7-1240-Chico Real Estate Commitment Letter.pdf	10/26/2010
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10/27/2010 2:07 PM

Page 1

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manifest.txt	Text Document	10/26/2010 12:34 AM	1,370	60%
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Form SF424_2_1-V2.1.pdf	Adobe Acrobat ...	10/26/2010 12:34 AM	38,947	37%
Form HUD_FaxTransmittal-V1.1.pdf	Adobe Acrobat ...	10/26/2010 12:34 AM	28,073	51%
Form HUD_DisclosureUpdateReport-...	Adobe Acrobat ...	10/26/2010 12:34 AM	36,272	40%
Form FaithBased_SurveyOnEEO-V1....	Adobe Acrobat ...	10/26/2010 12:34 AM	32,668	44%
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<b>15 file(s)</b>			<b>4,435,194</b>	<b>60%</b>

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## ATTACHMENTS FORM

**Instructions:** On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

**Important:** Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	2010 ICDBG Rating Factors - B	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	HUD 4123 Cost Summary.pdf	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	Project - HUD 4125 Implement	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	Public Service - HUD 4125 Imp	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	HUD 96010 ICDBG V11.5.xls	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	Citizen Participation Resolut	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	Chico Real Estate Commitment	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8		Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

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**Facsimile Transmittal****1282678642-5426**

U. S. Department of Housing  
and Urban Development  
Office of Department Grants  
Management and Oversight

OMB Approval No. 2525-0118  
exp. Date (5/30/2008)

\* Name of Document Transmitting: N/A

**1. Applicant Information:**

\* Legal Name: Mechoopda Indian Tribe of Chico Rancheria, California

\* Address:

\* Street1: 125 Mission Ranch Blvd.

Street2:

\* City: Chico

County:

\* State: CA: California

\* Zip Code: 95926-2175

\* Country: USA: UNITED STATES

**2. Catalog of Federal Domestic Assistance Number:**

\* Organizational DUNS: 8311678870000

CFDA No.: 14.862

Title: Indian Community Development Block Grant Program

Program Component:

**3. Facsimile Contact Information:**

Department:

Division:

**4. Name and telephone number of person to be contacted on matters involving this facsimile.**

Prefix:

\* First Name: Heath

Middle Name:

\* Last Name: Browning

Suffix:

\* Phone Number: 530-343-4048

Fax Number:

\* 5. Email: hbrowning@crhc-nsn.gov

**\* 6. What is your Transmittal? (Check one box per fax)**☐

a. Certification

☐

b. Document

☐

c. Match/Leverage Letter

☒

d. Other

**\* 7. How many pages (including cover) are being faxed?**

1

Form HUD-96011 (10/12/2004)

//

**Applicant/Recipient  
Disclosure/Update Report**

U.S. Department of Housing  
and Urban Development

OMB Approval No. 2510-0011  
(exp. 08/31/2009)

**Applicant/Recipient Information**

\* Duns Number: 8311678870000

\* Report Type: INITIAL

**1. Applicant/Recipient Name, Address, and Phone (include area code):**

\* Applicant Name:

Mechoopda Indian Tribe of Chico Rancheria, California

\* Street1: 125 Mission Ranch Blvd.

Street2:

\* City: Chico

County:

\* State: CA: California

\* Zip Code: 95926-2175

\* Country: USA: UNITED STATES

\* Phone: 530-343-4048

**2. Social Security Number or Employer ID Number:** 680226336

\* 3. HUD Program Name:

Indian Community Development Block Grant Program

\* 4. Amount of HUD Assistance Requested/Received: \$ 605,000.00

**5. State the name and location (street address, City and State) of the project or activity:**

\* Project Name: 2010 ICDBG Housing Acquisition Project

\* Street1: 125 Mission Ranch Blvd.

Street2:

\* City: Chico

County: Butte

\* State: CA: California

\* Zip Code: 95926-2175

\* Country: USA: UNITED STATES

**Part I Threshold Determinations**

\* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☒ Yes

☐ No

\* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

☐ Yes

☒ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

**However,** you must sign the certification at the end of the report.

Form HUD-2880 (3/99)

**Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

**Part III Interested Parties.** You must decide.

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

**Certification**

**Warning:** If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation. I certify that this information is true and complete.

\* Signature:

\* Date: (mm/dd/yyyy)

Ryan Browning

10/26/2010

14

# Survey on Ensuring Equal Opportunity For Applicants

OMB No. 1890-0014 Exp. 2/28/2009

## Purpose:

The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

## Instructions for Submitting the Survey

If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

<b>Applicant's (Organization) Name:</b>	Mechoopda Indian Tribe of Chico Rancheria, California
<b>Applicant's DUNS Name:</b>	8311678870000
<b>Federal Program:</b>	Indian Community Development Block Grant (ICDBG)
<b>CFDA Number:</b>	14.862

1. Has the applicant ever received a grant or contract from the Federal government?

☒ Yes ☐ No

2. Is the applicant a faith-based organization?

☐ Yes ☒ No

3. Is the applicant a secular organization?

☒ Yes ☐ No

4. Does the applicant have 501(c)(3) status?

☐ Yes ☒ No

5. Is the applicant a local affiliate of a national organization?

☐ Yes ☒ No

6. How many full-time equivalent employees does the applicant have? (Check only one box).

☐ 3 or Fewer ☐ 15-50  
☐ 4-5 ☐ 51-100  
☒ 6-14 ☐ over 100

7. What is the size of the applicant's annual budget? (Check only one box.)

☐ Less Than \$150,000  
☐ \$150,000 - \$299,999  
☐ \$300,000 - \$499,999  
☐ \$500,000 - \$999,999  
☒ \$1,000,000 - \$4,999,999  
☐ \$5,000,000 or more

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## Survey Instructions on Ensuring Equal Opportunity for Applicants

OMB No. 1890-0014 Exp. 2/28/2009

**Provide the applicant's (organization) name and DUNS number and the grant name and CFDA number.**

1. Self-explanatory.
2. Self-identify.
3. Self-identify.
4. 501(c)(3) status is a legal designation provided on application to the Internal Revenue Service by eligible organizations. Some grant programs may require nonprofit applicants to have 501(c)(3) status. Other grant programs do not.
5. Self-explanatory.
6. For example, two part-time employees who each work half-time equal one full-time equivalent employee. If the applicant is a local affiliate of a national organization, the responses to survey questions 2 and 3 should reflect the staff and budget size of the local affiliate.
7. Annual budget means the amount of money your organization spends each year on all of its activities.

### **Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this

information collection is **1890-0014**. The time required

to complete this information collection is estimated to average five (5) minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

**If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** The Agency Contact listed in this grant application package.







Chico Real Estate, Inc.  
1250 East Avenue, Suite #10  
Chico, CA 95926  
Office: (530) 898-1250  
Cell: (530) 321-4663  
Fax: (530) 898-1150  
[www.ChicoRealEstate.Net](http://www.ChicoRealEstate.Net)

October 25, 2010

Heath Browning,  
Executive Director  
Chico Rancheria Housing Corporation  
585 East Avenue  
Chico, CA 95926

Dear Mr. Browning:

Thank you for allowing my real estate brokerage to help The Mechoopda Indian Tribe of Chico Rancheria try to acquire property again this year. Although we have not yet been able to find a property that would work with Tribal Housing Grant from HUD for 2011, I remain committed and prepared to assist the Tribe with future projects.

The Chico market is being driven this year by the many foreclosures that have siphoned value out of all the properties for sale this year in Chico. The result has been that any private properties for sale now are typically on the market because they need to sell right away. Houses that may have worked well for the Tribe's housing needs cannot or will not wait to be purchased more than six months from now. The current market is too desperate to hold off that long on a purchase.

In the past we have worked well with the Mechoopda Indian Tribe of Chico Rancheria and have been able to negotiate good deals for their housing needs. If you are able to obtain grant approval by Spring 2011 for the purchase of a property in late Spring - early Summer 2011, I know we can once again find some good, sound properties at an excellent price.

Good luck with obtaining HUD's understanding of and cooperation with this unusual situation.

Thank you,  
Susie Stephens  
Owner/ Broker  
CA DRE License # 01483802  
Office of Small Business & DVBE Certification #56408

**THE MECHOOPDA INDIAN TRIBE OF CHICO RANCHERIA, CALIFORNIA**  
**Resolution No. 10-38**

2010 Citizen Participation Meeting

**WHEREAS:** the Mechoopda Indian Tribe of Chico Rancheria, California was not terminated within the provisions of the Act of August 18, 1058 P.L. 85-671, 72 Stat. 619 as amended by the Act of August 11, 1964, P.L. 88-419, 78 Stat. 390 ("the Rancheria Act"), and is a federally recognized Indian Tribe as confirmed by the judgment in *Scotts Valley Band of Pomo Indians of the Sugar Bowl Rancheria v. United States of America*, Civil Case No. 1, C-86-36600 VRW; and

**WHEREAS:** the Tribal Council of the Mechoopda Indian Tribe of the Chico Rancheria, California is the elected governing body of the Mechoopda Indian Tribe of the Chico Rancheria, California; and

**WHEREAS:** the Tribal Council has the duty and responsibility to act in the best interest of the Mechoopda Indian Tribe of the Chico Rancheria, California; and

**WHEREAS:** the Mechoopda Indian Tribe held a Citizen Participation Meeting on April 3, 2010 to discuss 2010 housing projects primarily funded by the U.S. Department of Housing and Urban Development, Indian Community Development Block Grant; and

**WHEREAS:** The Mechoopda Indian Tribe recognizes the importance of providing information to its membership regarding housing activities and gives an opportunity to discuss projects and provide comments as required under 24 CFR 1003.604(a) and has considered the comments of its membership in the 2010 ICDBG project; now

**THEREFORE BE IT RESOLVED:** The Mechoopda Tribal Council does certify by Tribal Resolution that it has met the requirements of 24 CFR 1003.604(a) and has considered the comments of its membership in the 2010 ICDBG project.

**CERTIFICATION**

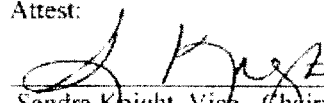
I the undersigned as Chairperson of the Tribal Council of the Mechoopda Indian Tribe of Chico Rancheria, California, do hereby certify that the Tribal Council is composed of seven members, of which ( 5 ) were present, constituting a quorum, at a special meeting thereof, duly called, noticed and conducted on this 20th day of September, 2010 that this Resolution was adopted by a vote of ( 4 ) in favor; and ( 0 ) opposed and ( 0 ) abstaining, and that since its adoption this Resolution has not been rescinded, amended or modified in any way.

Dated: 20th day of September, 2010

Certification:

  
Dennis E. Ramirez, Tribal Chairperson

Attest:

  
Sandra Knight, Vice - Chairperson

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

OMB Approval No. 2577-0191  
(exp. 2/29/2012)

Office of Public and Indian Housing

See Instructions and Public Reporting Statement on back.  
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424)		2. Application/Grant Number (to be assigned by HUD)		3. <input checked="" type="checkbox"/> Original (First submission to HUD) <input type="checkbox"/> Pre-Award Submission <input type="checkbox"/> Amendment (submitted after grant approval)		Date (mm/dd/yyyy)
Mechoopda Indian Tribe of Chico Rancheria, California						10/24/2010
4. Name of Project (as shown on form HUD-4123, item 4) 2010 Housing Acquisition Project		5. Effective Date (mm/dd/yyyy) 03/14/2011		Expected Completion Date (mm/dd/yyyy) 12/31/2012		Expected Closeout Date (mm/dd/yyyy) 12/31/2012
6. Environmental Review Status		<input type="checkbox"/> <b>Finding of No Significant Impact</b> (Finding made that request for release of funds for project is not an action which may significantly affect the environment.) <input type="checkbox"/> <b>Certification</b> (Environmental review completed; certification and request for release of funds being prepared for submission.)				
<input type="checkbox"/> <b>EIS Exempt</b> (As described in 24 CFR 58.34) <input checked="" type="checkbox"/> <b>EIS Required</b> (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37)		<input type="checkbox"/> <b>Under Review</b> (Review underway; findings not yet made) <input checked="" type="checkbox"/> <b>Not Started</b> (Review not yet begun)		7. Tribal Fiscal Year (mm/dd/yyyy) 12/31/2010		

## 8. Task List

**9. Schedule.**

Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

	CY 11								CY 12				Date (mm/dd/yyyy) (if exceeds 8th Q tr
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.					
Acquisition of Van			x										
Transportation Service & Maintenance			x										x
0. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$	\$ 40,000.00	\$ 8,417.00	\$ 8,417.00	\$ 8,417.00	\$ 8,417.00	\$ 8,417.00	\$ 8,415.00	\$ Total	\$ 90,500.00			
11. Cumulative Drawdown (if more than one page, enter total on last page only)	\$	\$ 0.00	\$ 48,417.00	\$ 56,834.00	\$ 65,251.00	\$ 73,668.00	\$ 82,085.00	\$ 90,500.00	\$ Total	\$ 90,500.00			

Previous editions are obsolete

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0191), Office of Information Technology, Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best project funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is entered HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act of 1990, as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

**Instructions for Item 9 Schedule:** Use Calendar Year (CY) quarters. Fill-in the CY below. If the project begins in May, for example, enter under "1st Qtr" (April), M(May), J(June). Indicate time period required to complete each activity, e.g., acquisition, by entering "X" under the months it will begin and end. Draw a horizontal line the first to the second "X". If the completion date will extend beyond the 8th quarter, enter date in the far right column and attach an explanation.

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See Instructions and Public Reporting Statement on back.  
Submit a separate implementation schedule for each project.

1. Name of Applicant (as shown in Item 5, Standard Form 424)		2. Application/Grant Number (to be assigned by HUD)		3. <input checked="" type="checkbox"/> Original (First submission to HUD) <input type="checkbox"/> Pre-Award Submission <input type="checkbox"/> Amendment (submitted after grant approval)		Date (mm/dd/yyyy)
Mechoopda Indian Tribe of Chico Rancheria, California						10/24/2010
4. Name of Project (as shown on form HUD-4123, item 4)		5. Effective Date (mm/dd/yyyy)		Expected Completion Date (mm/dd/yyyy)		Expected Closeout Date (mm/dd/yyyy)
2010 ICDBG Housing Acquisition Project		03/14/2011		12/31/2011		12/31/2012
6. Environmental Review Status						
<input type="checkbox"/> <b>Exempt</b> (As described in 24 CFR 58.34) <input type="checkbox"/> <b>Under Review</b> (Review underway; findings not yet made) <input type="checkbox"/> <b>EIS Required</b> (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37)		<input type="checkbox"/> <b>Finding of No Significant Impact</b> (Finding made that request for release of funds for project is not an action which may significantly affect the environment.) <input type="checkbox"/> <b>Certification</b> (Environmental review completed; certification and request for release of funds being prepared for submission.)				
		<input type="checkbox"/> <b>Categorically Excluded</b> (as described in 24 CFR 58.35)				
		7. Tribal Fiscal Year (mm/dd/yyyy)				
		12/31/2010				

**9. Schedule.**

(List tasks such as environmental assessment, acquisition, etc.)

Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

	CY 11				CY 12				Date (mm/dd/yyyy) (if exceeds 8th Q r
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.	
Management & Oversight	X			X					
Environmental Review	X	X							
Acquisition			X						
Minor Rehabilitation & Move-in				X			X		
Audit									
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$	\$ 15,000.00	\$ 484,500.00	\$ 15,000.00	\$	\$	\$ 5,000.00	\$	\$Total 519,500.00
11. Cumulative Drawdown (If more than one page, enter total on last page only)	\$	\$ 0.00	\$ 499,500.00	\$ 514,500.00	\$ 514,500.00	\$ 514,500.00	\$ 519,500.00	\$ 519,500.00	\$Total 519,500.00

Previous editions are obsolete

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the ~~time~~ reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate ~~and~~ other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0191), Office of Information Technology, ~~Department of Housing and Urban Development~~, Washington, D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a ~~current~~ valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best ~~project~~ funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is ~~submitted~~ HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform ~~(Act 101-235)~~ as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

**Instructions for Item 9 Schedule:** Use Calendar Year (CY) quarters. Fill-in the CY below. If the project begins in May, for example, enter under "1st ~~Q~~(April), M(May), J(June). Indicate time period required to complete each activity, e.g., acquisition, by entering "X" under the months it will begin and end. Draw a horizontal line ~~the~~ first to the second "X". If the completion date will extend beyond the 8th quarter, enter date in the far right column and attach an explanation.

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Indian Community Development Block Grant (ICDBG)

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

OMB Approval No. 2577-0191  
(exp. 2/29/2012)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424)		2. Application/Grant Number (to be assigned by HUD upon submission)	
Mechoopda Indian Tribe of Chico Rancheria, California			
3. <b>Original</b> (check here if this is the first submission to HUD) <input checked="" type="checkbox"/> <b>Revision</b> (check here if submitted with implementation schedule as part of pre-award requirements) <input type="checkbox"/> <b>Amendment</b> (check here if submitted after HUD approval of grant) <input type="checkbox"/>		Date (mm/dd/yyyy) 10/24/2011	
4. <b>Project Name &amp; Project Category</b> (see instructions on back)		<b>ICDBG</b> Amount Requested for each activity	<b>Program Funds</b> (in thousands of \$ ) <b>Other</b> \$5,000.00 Other Source Amount for each activity Source of Other Funds for each activity
a		b	c
Environmental Review		\$ 2,500.00	
Acquisition		474,500.00	
Minor Rehabilitation		10,000.00	
Public Services		90,500.00	
5. <b>Administration</b>			
a. General Management and Oversight		27,500.00	
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.			
c. Audit: Enter estimated cost of Program share of A-133 audits.			5,000.00 IHBG
<b>Administration Total *</b>		27,500.00	5,000.00
6. <b>Planning</b> The Project description must address the proposed use of these funds.			
7. <b>Technical Assistance</b> Enter total amount of ICDBG funds requested for technical assistance. **			
8. <b>Sub Total</b> Enter totals of columns b. and c.		\$ 605,000.00	\$ 5,000.00
9. <b>Grand Total</b> Enter sum of column b. plus column c.			\$ 610,000.00

\* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

\*\* No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

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This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

#### Instructions for Item 4.

#### Project Name and Project Type

Participants enter the project name and the name of one of the following three categories of activities:

- Housing
- Community Facilities
- Economic Development

Also enter the component name if applicable. Use a separate Cost Summary sheet (form HUD-4123) for each project included in the application.

Examples of categories and/or components including examples of eligible activities are listed below.

#### Housing

##### Rehabilitation Component

- Rehabilitation
- Demolition

#### Land to Support New Housing Component

#### New Housing Construction Component

#### Community Facilities

##### Infrastructure Component

- Water
- Sewer
- Roads and Streets
- Storm Sewers

##### Buildings Component

- Health Clinic
- Daycare Center
- Community Center
- Multi-purpose Center

#### Economic Development

- Commercial (wholesale, retail)
- Industrial
- Motel/Hotel
- Restaurant
- Agricultural Development

## Project Description: Land Acquisition to Support New Housing

The Chico Rancheria Housing Corporation (CRHC) is the TDHE and CBDO of the Mechoopda Indian Tribe of Chico Rancheria, California. CRHC has administered the 2008 and 2009 ICDBG housing development projects and will be administering the 2010 ICDBG project as the housing. The 2010 ICDBG Housing Acquisition Project consists of purchasing two existing single family homes on fee land in the City of Chico and moving low and moderate income families into the homes in accordance with CRHC's new Lease to Own Program. The families will be selected from the CRHC Low-Income Rental Program in accordance with the new Lease to Own Program's specific and stringent eligibility requirements.

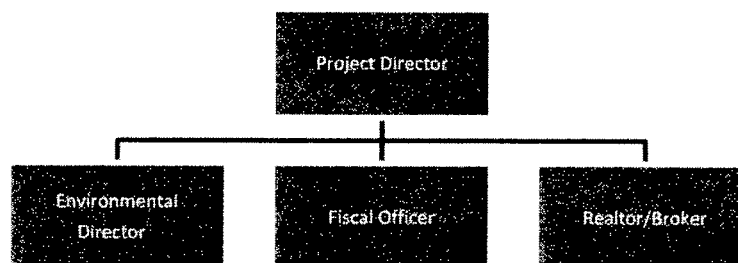
These units will be specifically identified in the 2011 Indian Housing Plan (IHP), (one-Year Financial Resources Narrative; Table 2, Financial Resources, Part I, Line 1E; and Table 2, Financial Resources, Part II) submitted on behalf of the Tribe by CRHC as an affordable housing resource with a commensurate commitment of Indian Housing Block Grant (IHBG) resources in the amount of \$5,000.

## Rating Factor 1: CAPACITY

### 1.1. Managerial, Technical, and Administrative Capacity

#### 1.1.a. Managerial and Technical Staff

The 2010 ICDBG Housing Acquisition Project Team consists of the CRHC Executive Director; the Tribe's Office of Environmental Planning and Protection Environmental Director, the Tribe's Fiscal Officer, and a Realtor/Broker (see attached Chico Real Estate Commitment Letter). The Project Team has recent, relevant, and successful experience with the Tribe's 2008 and 2009 Housing Acquisition Projects funded with IHBG, ICDBG, ARRA, and Tribal funds (see Diagram 1.1a-1 Below).



**Diagram 1.1a-1. 2010 Housing Development Project Team.**

The CRHC Executive Director will serve as the Project Director, administrator, and day-to-day program manager of the entire project. Locating available existing houses will be conducted by the Realtor/Broker. The acquisition shall be administered by the Project Director in consultation with the Realtor/Broker. Staff will assist the project director, but are not part of the core project team, thus are not specifically identified. The Environmental Review will be conducted by the Tribe's Environmental Director in accordance with 24 CFR part 58. The Tribe's Fiscal Officer

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will provide oversight to all financial aspects of the project. Additional staff will also assist the Fiscal Officer, but are also not part of the core team, thus not included within this proposal.

The Project Director, Heath Browning, has recent, relevant, and successful experience administering the 2008 and 2009 ICDBG, IHBG, and ARRA Housing Projects as the team leader and project manager. He also has recent successful experience administering and managing several homeowner rehabs and other construction projects while serving as CRHC's contracting officer. The Project Director has the capacity to successfully administer the current project, including the acquisition, environmental review, construction, and tenant placement.

The Tribe's Environmental Director, Michael DeSpain, has been with the Mechoopda Indian Tribe for two years and has several years experience in the discipline. Prior to his employment with Mechoopda, he served the Greenville Rancheria as Environmental Director, NAGPRA Director, and Tribal Administrator. As Environmental Director for Greenville, he administered EPA/GAP grants, served on the Tribal Safety Committee, and was the Tribal Air Monitor Coordinator. He currently conducts, manages, and administers the Mechoopda Indian Tribe's Office of Environmental Protection and Planning, including conducting and/or overseeing all Tribal environmental reviews on all Tribal projects in accordance with NEPA and applicable regulations found at 24 CFR part 58. He is currently the Northern California Representative to USEPA and is a member of the National Tribal Operations Committee. Michael has the recent, relevant, and successful experience and the capacity to conduct the required environmental review for the current project. Michael's role will be to conduct the environmental review in accordance with 24 CFR part 58.

The Fiscal Officer for the Tribe, Vance Kelly, graduated from Mesa State College with a double major in Public Accounting and Accounting Information Systems. He spent two and a half years (2004-2006) with a public accounting firm that specializes in performing all aspects of tribal audits. He is a licensed CPA in the State of California. He has been in his current position with the Tribe for the past three years and is responsible for all financial aspects of the Tribe including preparation of financial statements, the indirect cost proposal, operating budgets, and grantor agency reporting (SF's 425s). The Fiscal Officer is also responsible for effective cash management, ensuring compliance with Tribal fiscal policies, and all applicable federal rules and regulations that govern financial reporting, record keeping and accountability, as well as directing the yearly financial audit. The Fiscal Officer is well versed in OMB Circulars A-87, A-102 and A-133. Vance was on the 2008 and 2009 ICDBG Project Team as the Fiscal Officer and has the capacity, including recent, relevant, and successful experience to make the 2010 ICDBG Project a success.

The Realtor/Broker, Susie Stephens, owner of Chico Real Estate, Inc. (a small, woman-owned business) has the recent, relevant, and necessary experience with real property sales representing both sellers and buyers that are similar to the sale involved in the proposed project and she was a member of the Tribe's 2008 and 2009 ICDBG and NAHBG ARRA Project Teams. Chico Real Estate, Inc. has served as a successful realtor broker on complex federally funded acquisitions as well as larger scale income property apartment sales (i.e., 40 unit complex for \$4.65 million). In 2005, Susie helped VECTORS (Veterans Executive Committee to Organize Rehabilitative Services), a group working for homeless veterans in the City of Chico, on a similar acquisition

project. She also sold the Social Security office building in the City of Chico to the first private party that purchased it from the developer. This sale included a 100 page General Services Administration lease. The final cost was \$1.62 million. The company has the experience working on federally funded acquisition projects, such as the VECTORS building and the 2008 and 2009 Low-Income Rental Acquisition Projects for the Tribe. Chico Real Estate, Inc. has the recent, relevant, and successful experience and has the capacity to make the 2010 Housing Acquisition Project a success.

Clearly, the Project Team has the capacity to administer the 2010 ICDBG Housing Acquisition Project. All team members have the recent, relevant, and successful project management experience, environmental experience, housing program management and tenant placement experience.

### **1.1.b. Project Implementation Plan**

#### **Background**

On April 3, 2010 the Tribe held a Community Meeting and Public Comment Session discussing the community needs. On September 20, 2010, the Chico Rancheria Housing Corporation adopted a new homeownership program, entitled the *Lease to Own Program*. Therefore, additional housing is needed to support the new program.

#### **Plan**

HUD expects to announce awards by March 14, 2011. As soon as the Tribe is notified of pre-award conditions, three bedroom two bathroom single family homes built after 1978 will be targeted for purchase with a purchase price not to exceed \$230,000 per home. Offers will be made in accordance with 24 CFR 1003.602 and all other applicable law. Currently, there are 416 homes listed in Chico and 20 such homes specifically fit our criteria. It is most reasonable to assume that we will not have a problem locating two houses to purchase next spring once awarded. Once properties are identified, the Tribe will inform the owner of the amount it believes to be the fair market value of the property based upon an appraisal. The Tribe will also inform the owner that if negotiations fail, the property will not be acquired. Next, the Tribe will request HUD approval of the proposed acquisition price before executing a firm commitment. Purchasing open market owner-occupied or vacant homes will not result in displaced persons in accordance with the URA, thus relocation will not be a part of this project.

Tax exemption shall be implemented through the Local Cooperation Agreement between CRHC and the County Tax Assessors Office via the California Board of Equalization 237 process, as tribally-owned residential properties housing low-income tribal members in California receive exemption. Insurance will be provided by Amerind Risk Pool.

Once environmental review is completed, it shall be submitted to SWONAP for review and approval. Legal review of purchase agreements will be conducted prior to the opening of escrow accounts. Once environmental clearance, legal review, and all contract negotiations are complete, escrow accounts shall be opened at Mid Valley Title & Escrow Company. It is expected 1% of the purchase price will be used as a deposit. It is estimated that \$15,000 of

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ICDBG funds will be drawn down during the project quarter ending June 30, 2011 for the environmental review, legal review, escrow deposits, and management & oversight.

Prior to the close of escrow, the remaining purchase price difference and all associated closing costs will be drawn down and deposited into the Tribe's bank account. ICDBG funds shall then be electronically wired to Mid Valley Title & Escrow Company and deposited into escrow accounts. The estimated ICDBG drawdown is \$484,500 for the project quarter ending September 30, 2011.

Additional ICDBG funds will also be drawn down for general management and oversight, minor rehabilitation, and selecting and moving new residents into the homes in the amount of \$15,000 for the quarter ending December 31, 2011. The estimated cumulative Housing Development draw downs by December 31, 2011 totals \$514,500.

By September 30, 2012 an additional \$5,000 in IHBG funds is expected to be drawn down for the project share of audit cost, for a total of \$519,500 (see Project-4125). This figure may not be directly represented in LOCCS, as simultaneously, the proposed Public Services portion of the proposal will also be expending and drawing down 2010 ICDBG funds (see Public Service-4125).

#### **1.1.c. Financial Management**

The Tribe has demonstrated its experience and ability to implement, administer, and maintain federally funded programs. A decade of unqualified audit opinions lends substantial credibility to this statement.

The Tribe's last completed audit (for the year ending December 31, 2009), resulted in an unqualified opinion on the financial statements. No deficiencies in internal control over financial reporting deemed to be material weaknesses were identified. There were no instances of identified noncompliance with certain provisions of laws, regulations, contracts, and grant agreements. Additionally, there were no deficiencies in either compliance, or internal control over compliance within the Tribe's major programs, including CRHC. Finally, there were no questioned costs identified in the 2009 audit.

CRHC and the Tribe follow all applicable policies, guidance and requirements of OMB Circular A-87, Cost Principles Applicable to Grants, Contracts and other Agreements with State and Local Governments (2 CFR Part 225 and Appendix A); OMB Circular A-122, Cost Principles for Nonprofit Organizations (2 CFR Part 230); OMB Circular A-133, Audits of State and Local Governments, and Nonprofit Organizations; the regulations at 24 CFR Part 1003; and the regulations at 24 CFR Part 85as follows:

**Financial Reporting:** All transactions will be properly supported, recorded and disclosed in the accounting system and will allow for accurate, timely, relevant, and complete financial reporting.

**Accounting Records:** All accounting records will be properly kept in accordance with GAAP, grant requirements and tribal policy to ensure that all receipts and disbursements

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of funds will be properly supported, authorized and traceable to their origins. All items will be properly classified as to type (asset, liability, expenditure, or revenue).

**Internal Controls:** Strict adherence to the Tribe's sound internal controls will be followed including accountability for all assets, proper tracking and recording of all assets, and preventing unauthorized access to and the safeguarding of all assets. Appropriate segregation of duties will be maintained to ensure that no one individual has responsibility for more than one of the three transaction components: 1) Authorization 2) Custody of Assets and 3) Recordkeeping.

**Budget Management:** As per tribal policy and procedure, an operational budget for the project will be formally adopted. Proposed expenditures will be compared to the approved budget before being authorized. Budget to actual reports will be prepared and any variances accounted for.

**Allowable Costs:** All applicable federal, grantor agency, and tribal requirements as well as cost principles will be consistently identified and applied in determining the reasonableness, allocations, and allowance of costs.

**Source Documentation:** All approved expenditures will be properly supported by the appropriate source documents, including, but not limited to, invoices, time cards, accounts payable vouchers, check requests, purchase orders and approved contracts.

**Cash Management:** Draw downs will be requested through the LOCCS system one day before disbursements are made to ensure that funds are disbursed within three days of the receipt of funds. Depending upon the size of the transaction, the disbursements may not be made until actual confirmation of the deposit of the funds have been made into the Tribe's account. This approach requires the daily monitoring of cash accounts but ensures that the three day requirement is fulfilled. Draw downs will be properly tracked and recorded by date, amount, source, and tracking transaction number on a schedule to ensure completeness in the accounting records.

**Financial System Application to the Project:** Upon official notification of the awarding of the ICDBG Grant, the Fiscal Officer will establish the contract using LOCCS. The Executive Director along with the Fiscal Officer will prepare a line item budget for the project. This budget will be approved by the Chico Rancheria Housing Corporation Board of Directors. Upon receipt of an approved budget and a resolution approving the budget, the Fiscal Officer will enter the budget into the accounting system.

All necessary procurement activities will be initiated by the CRHC staff. After procurement procedures are completed and in order for expenditures to occur, proper authorization and support documents from the Executive Director must be submitted to the Tribe's accounts payable clerk for processing. All requests for distribution of funds must be supported by the appropriate supporting documentation such as: purchase order, invoice, approved contract, approved time cards, authorized check request.

After approval from the Executive Director, the actual draw down of funds from LOCCS and the preparation of the schedule of draw downs is performed by the Tribe's accounting clerk who has no access to the funds.

Weekly budget to actual comparisons will be provided to the Executive Director. All proposed variances from the original budgeted amount will be pre-approved and any variances reviewed and explained. Monthly budget to actual comparisons will be distributed to the CRHC Board of Directors and the Mechoopda Tribal Council for discussion, review, and any necessary explanation of variances.

Monthly, the Executive Director will obtain the LOCCS information (draw downs, remaining balance) and present to the Tribe's Fiscal Officer. To prepare the financial statements and SF-425s, the Fiscal Officer will reconcile the monthly grant activity using the accounting system reports, bank statements, the schedule of draw downs, and the LOCCS information. The SF-425s along with supporting documentation will then be provided to the Executive Director and submitted to the grantor agency.

#### **1.1.d. Procurement and Contract Management**

The Chico Rancheria Housing Corporation (CRHC), the CBDO, shall follow procurement policy for the purposes of carrying out the objectives within the 2010 ICDBG project. The policy serves as the control over the purchase of goods, services, and construction in accordance with 24 CFR § 85 and 24 CFR § 1003. Indian preference is established by the Tribe's Procurement Policy as confirmed in a letter from SWONAP dated February 2, 2010 for the Tribe's ICDBG program.

The CRHC Board appoints and delegates procurement authority and administration to the Contracting Officer, who is the Executive Director of CRHC. The Contracting Officer is responsible for the execution and administration of all CRHC contracts. The Contracting Officer shall be responsible for the procurement of goods, services, and construction. The execution of such responsibility shall be at all times to the best interest of CRHC in conformance with the standards of the Procurement Policy.

In accordance with the Ordinance for the Charter of the Chico Rancheria Housing Corporation, all Real Property shall be held by the Mechoopda Indian Tribe; therefore, the Tribal Chairman shall execute all escrow documents.

The following are the standards for all procurement actions of CRHC:

- (a) Maintain a contract administration system to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- (b) Maintain a written code of standards of conduct governing the performance of employees engaged in the award and administration of contracts ensuring that no employee, officer or agent of the CRHC, shall participate in the selection, or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.

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- (c) Provide for a review of proposed procurements to avoid purchase of unnecessary or duplicative items giving consideration to consolidating or breaking out procurements to obtain a more economical purchase and where appropriate, an analysis of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- (d) When feasible, pursue local intergovernmental agreements for procurement or use of common goods and services; use Federal excess and surplus property; and use “value engineering” clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions.
- (e) Make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of proposed procurement giving consideration to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- (f) Maintain records sufficient to detail the significant history of a procurement that at a minimum shall include documentation of the rationale for: the method of procurement chosen, selection of contract type, contractor selection or rejection, efforts to provide preference to Indian-owned organizations and enterprises, and the basis for the contract price.
- (g) Discourage the use of ‘time and material’ contract types and use only in cases it is determined that no other contract type is suitable, and on the condition that the contract includes a ceiling price that the contractor exceeds at its own risk.
- (h) Use good administrative practice, and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements, ensuring that protest procedures are followed, and in all instances, disclosing information regarding the protest to the awarding agency of the funds used in the procurement.
- (i) Ensure the fair and equitable treatment of all persons who deal with the procurement system of CRHC providing full and open competition consistent with the regulatory standards of 24 CFR § 85.36.
- (j) Ensure compliance with the applicable administrative requirements of the 24 CFR § 1003, the federal procurement regulations of 24 CFR § 85.36, and any other applicable federal, state, local, or tribal laws or regulations; and finally,
- (k) In accordance with Section 7(b) of the Indian Self-Determination Act (25 U.S.C. 450e(b)), to the greatest extent feasible, as approved in a letter from SWONAP dated February 2, 2010, provide preference in the award of contracts and subcontracts to Indian organizations or Indian-owned economic enterprises as defined in Section 3 of the Indian Financing Act of 1974 (25 U.S.C. 1452).



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The Tribe's current audits do not contain any findings related to its procurement and contract management systems. All procurement and contract management within the proposed project shall be administered by CRHC in accordance with its procurement policies, contract management system, and the Tribe's Indian preference methods.

## **1.2. Past Performance**

The Tribe is a current ICDBG recipient: B-08-SR-0692 has been closed, yet not closed for more than 12 months prior to the application deadline date, while B-09-SR-0692 is currently open.

### **1.2.a. Implementation Schedule**

The Tribe and CRHC, as the subrecipient of the B-09-SR-0692, are not more than 90 days behind the HUD-approved implementation schedule.

### **1.2.b. Reports**

Reports -The Federal Cash Transaction Reports have been submitted by the report submission deadlines. The B-08-SR-0692 ASER was submitted by the deadline, and the B-09-SR-0692 ASER is scheduled to be submitted by November 15, 2010.

### **1.2.c. Close-outs**

Close-out documents are not relevant to the B-09-SR-0692 at this time. The B-08-SR-0692 final closeout date was September 29, 2010.

### **1.2.d. Audits**

The Tribe has submitted annual audits for the last two audit periods (2008 and 2009) in accordance with OMB Circular A-133 and its compliance supplements and within the required timeframes. The 2009 audit has been completed and was submitted to the Federal Audit Clearinghouse on August 3, 2010 and to SWONAP on September 8, 2010.

### **1.2.e. Findings**

There are no ICDBG monitoring findings or controlled audit findings in current reports. All current audits resulted in unqualified opinions.

## Rating Factor 2: NEED/EXTENT OF THE PROBLEM

### 2.1. Need and Viability

Quantitative data supports the need of the proposed project and demonstrates that the project is critically viable to the community. Such quantitative data consists within our tenant ledger in our Low-Income Rental Program and within the Low-Income Rental Program Waiting List.

First, the Low-Income Rental Program is set up as an incubator program with the intent that such tenants will *graduate* the program by either: (1) increasing household income so the family is no longer dependent on government assistance programs, or (2) transferring from a low-income rental program into a homeownership program. The latter is a more realistic and obtainable goal for most families currently in the CRHC Low-Income Rental Program.

Because it is more likely for families within the Low-Income Rental Program to graduate the program by reaching the eligibility criteria for the Lease to Own Program, housing to support the program is needed, such as single family homes as opposed to multifamily dwellings.

Therefore, CRHC has developed a viable homeownership program to meet the needs of the community, the *Lease to Own Program*. This program is designed to function as a homeownership program where the lessee actually purchases the home at an affordable price based on the development cost under a legally binding Lease Purchase Agreement. In accordance with this agreement and in accordance with the program policy, the lessee is responsible for all maintenance, including normal wear and tear, and the utilities of the home—unlike the Low-Income Rental Program where the tenant is only responsible for routine maintenance and power and gas.

Because of the requirements within the Lease to Own Program, threshold criteria are stringent. The method of admission to the program is through the Low-Income Rental Program. To be placed into the program, applicants must fulfill the requirements defined as a “Good Tenant” within the Low-Income Rental Program Policy. “Good Tenant” status is defined as a tenant who has (1) paid rent by the due date (1<sup>st</sup>) for each month during the program year; and (2) has been in continuous good standing with the Mechoopda Indian Tribe, Chico Rancheria Housing Corporation, and its agents throughout the year; and (3) has completed all the steps, objectives, and goals within their Family Self-Sufficiency Plan during the program year.

Tenants in the Low-Income Rental Program continue to receive housing counseling and monitoring of the required Self-Sufficiency Plans by CRHC’s Housing Counseling Program. Each household’s Self-Sufficiency Plan is independent and individual; some tenants achieve a higher success rate than others. In fact, some currently meet Lease to Own Program eligibility criteria and others are on their way, while the reality is that others may not ever graduate the Low-Income Rental Program. Below is quantitative data based on the current tenant ledger. Tenants with notices do not meet “Good Tenant” criteria, while tenants without notices that do not have any outstanding debt and have followed their own Self-Sufficiency Plans meet the definition.

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**Table RF 2.1-1: Low-Income Rental Program Tenant Ledger Summary**

<b>Tenant</b>	<b>AI</b>	<b>HH size</b>	<b>Current Rent</b>	<b>Notices</b>
1	\$18,221.00	3	\$ 430.00	3
2	\$ 3,821.00	1	\$ 95.00	3
3	\$21,719.00	4	\$ 430.00	
4	\$16,421.00	5	\$ 363.00	
5	\$33,409.00	5	\$ 430.00	
6	\$33,301.00	3	\$ 430.00	
7	\$22,541.00	4	\$ 430.00	2
8	\$15,692.00	1	\$ 392.00	3
9	\$45,910.00	3	\$ 430.00	2
10	\$36,170.00	4	\$ 430.00	1
11	\$15,417.00	1	\$ 385.00	
12	\$24,021.00	2	\$ 430.00	
13	\$18,803.00	1	\$ 430.00	

In addition to meeting the “Good Tenant” requirement, in order to be placed into the Lease to Own Program, the tenant must have a developed household budget prepared in consultation with the Housing Counseling program allocating enough funds for maintenance. This figure is currently set at \$200, subject to change by Board decision based on future maintenance cost. In summary, in order to be eligible for the Lease to Own Program, tenants in the Low-Income Rental Program must meet the definition of a “Good Tenant,” have sufficient funds to make house payments, and have sufficient funds to allocate for maintenance.

The Lease to Own Program was adopted by the CRHC Board of Directors on September 20, 2010 and is scheduled to become effective January 1, 2011. Once in effect, residents meeting minimal criteria in the Low-Income Rental Program will be encouraged to apply. The waiting list criteria as specified within the Lease to Own Program Policy is as follows:

**Table RF 2.1-2: Summary of Lease to Own Waiting List Selection Preference.**

<b>Waiting List Selection Preference</b>	<b>Number of Points</b>
Mechoopda Tribal Family	100
No. of Months within a CRHC Program as a “Good Tenant” (1 point per Month)	1
Applicant refuses 2 units	-100

The proposed project not only creates permanent, safe, and affordable homeownership opportunities for two families, but also directly creates openings in the CRHC Low-Income Rental Program for two additional families, reduces overcrowding for one family as they can be transferred to a larger unit, and creates an opening in the CRHC Tenant Based Rental Assistance (TBRA) Program, as the next applicant on the Low-Income Rental Program Waiting List is currently living in temporary housing that is not affordable and is on TBRA, while the second family is living in overcrowded conditions. These families will not be able to continue living under such circumstances, thus are actually living in temporary or substandard housing.

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The need for the Low-Income, Safe, Sanitary, and Affordable Rental housing is quantitatively demonstrated by current Low-Income Rental Program waiting list in which (5) Families are in need of affordable Rental housing. The Low Income Rental waiting lists selection preference is displayed in Table RF 2.1-3, while the current waiting list is summarized in Table RF 2.1-4.

**Table RF 2.1-3: Summary of Low-Income Rental Program  
Waiting List Selection Preference.**

Waiting List Selection Preference	Number of Points
Mechoopda Tribal Family	100
Disabled Family	5
Each Elderly Person	5
One Child Under 18	5
Two Children Under 18	8
Three or More Children Under 18	11

**Table RF 2.1-4: Rental Waiting List 08/18/2010**

No.	Applied	Completed	Points	Notes	AMI
1	7/23/10	08/13/10	113	Temporary Housing/Not in Affordable Housing	very low
2	05/01/10	05/01/10	108	overcrowded	very low
3	05/25/10	06/07/10	108	Temporary Housing/Not in Affordable Housing	very low
4	12/15/09	07/08/10	105	Temporary Housing/Not in Affordable Housing	very low
5	11/23/09	12/29/09	11	Temporary Housing/Not in Affordable Housing	low

Therefore, the proposed project actually creates direct quantifiable safe, affordable, and permanent housing for four families, reduces overcrowding for one family, and opens up the opportunity for TBRA to one additional family. This quantitative information demonstrates that the proposed project meets an essential community development need. It is critical to the viability of the community because it: (1) creates safe, affordable, permanent housing, (2) supports a homeownership program for low and moderate income families who otherwise will not realistically be able to become homeowners, and most importantly, (3) provides hope to the community and individual families within the existing Low-Income Rental Program that graduating the program and that homeownership can be a reality.

## **2.2 Project Benefit**

### **2.2.c Land Acquisition to Support New Housing**

The need for the proposed project is determined by utilizing data from the tribe's 2010 IHBG formula information. This amount has been computed for each tribe and posted in the "Factor 2

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Needs Table” that is available at <[http://www.grants.gov/applicants/apply\\_for\\_grants.jsp](http://www.grants.gov/applicants/apply_for_grants.jsp)> under the ICDBG program. The dollar amount for the Chico Rancheria is \$591, which is between \$327 - \$750.

## Rating Factor 3: SOUNDNESS OF APPROACH

### 3.1. Description of and Rational for Proposed Project

The proposed project was developed as a result to meet the needs identified in Rating Factor 2. The Mechoopda Indian Tribe of Chico Rancheria, California is a landless tribe located within a metropolitan area with no residential, developable land. This is the original home to the Tribe; the Tribe is not interested in relocation to support housing outside of Chico. Two single family homes are essential to support the Lease to Own program as presented in Rating Factor 2.

The Tribe's decision to purchase housing rather than develop raw land to meet the need identified in Rating Factor 2 is based on cost, location, and relevant CRHC and Tribal staff experience. Comparable project costs were divided into nine (9) categories, including Management and Oversight, Environmental Review, Purchasing New Constructed Property, Acquisition of Land for New Construction, Infrastructure Development, Construction, Landscaping, Minor Rehabilitation, and Share of Audit Costs. Table 3.1-1 below summarizes the estimated costs of Purchasing Existing Housing Vs. Developing Raw Land.

**Table RF 3.1-1. Purchasing Existing Housing Vs. Developing Raw Land**

Project Activity	Developing Raw Land	Purchasing Existing Housing	Variance
Management & Oversight	\$115,700	\$27,500	\$88,200
Environmental Review	\$10,000	\$2,500	\$7,500
Purchasing Existing Property		\$474,500	(\$474,500)
Acquisition of Land for New Construction	\$147,000		\$147,000
Infrastructure Development	\$95,000		\$95,000
Construction	\$299,000		\$299,000
Landscaping	\$10,000	0	\$10,000
Minor Rehabilitation		\$10,000	(\$10,000)
Share of Audit Costs	\$15,000	\$5,000	\$10,000
<b>Total</b>	<b>\$691,700</b>	<b>\$519,500</b>	<b>\$172,200</b>

The Management and Oversight cost for the proposed project was based on estimated time of the project team during the preparation of agreements, consultation, contracting renovation/rehabilitation/repairs, and selection and placement of new residents into the homes. The cost estimate for the Management and Oversight of the proposed project is \$27,500.

Management and Oversight for the alternative development option, acquisition of raw land and construction, was conservatively estimated at \$115,700. Solicitation and or arrangements for environmental review would need to be administered; administration of the infrastructure development would also require additional work with IHS and additional contractors; and the contracting management of the construction would take several months. Managing and retaining the appropriate permits with the City and/or County as well as preparing and arranging

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agreements, sub-recipient agreements, and other government documents would also be accrued in the cost.

Environmental Review for purchasing newly constructed housing is estimated to be far less of an expense than would be for developing raw land. The acquisition of existing housing is typically categorically excluded, while developing raw land would require an environmental assessment, estimated at an approximate cost of \$10,000, as the service would require a contract from an environmental firm. An estimate of \$2,500 is budgeted for the environmental review, as savings of an additional \$7,500.

Cost of acquiring raw land verses cost of acquiring existing housing was determined by estimating the cost of purchasing raw land and the cost of infrastructure compared to the cost of purchasing two newly developed homes. The cost of purchasing existing homes is estimated at \$230,000, for a total of 460,000. Title, fees, and other associated closing costs are estimated at \$14,500, for a total price of \$474,500.

Available parcel sizes eligible for development are parcels around 0.50 acres. However, these parcels are not located in areas that would be suitable for the proposed project, yet are the only comparables we have, thus are used in this analysis. Because the property will be conveyed to the program participant, a larger parcel would need to be split, requiring additional time and expense. Most lots this size that are available now are not zoned for any additional subdivision, yet for the sake of this analysis, we assume that such lots could, in fact, be split. Such developable properties are listed from \$125,000 to \$149,000, and average \$137,000. Assuming that an additional split would only cost approximately \$10,000, we have estimated that purchasing raw land for development of the proposed project in Chico would cost \$147,000.

Infrastructure development cost will essentially not be incurred with the proposed project. The infrastructure associated with prospective homes we will purchase is already in place, with the city water and sewer system. Streets, curbs, and driveways, etc..., are also in place. Infrastructure for the alternative raw development option is conservatively estimated at \$95,000. This is calculated with the assumption that the acquired property would need little, if any, driveways, streets, curbs, or pavement, and the bulk of the allocation would be for sewer, water, wastewater, power, gas, permits and hook-up fees.

Construction costs were estimated at a conservative rate per square foot of approximately \$125. Therefore, it is estimated that the construction cost for two 1,196 square foot homes (average size for our comparisons) would cost \$299,000.

The estimated costs for landscaping, including backyard fences, irrigation, sod, etc... is \$5,000 per house or a total of \$10,000. Likewise, it is estimated to cost \$5,000 per home for minor rehabilitation when purchasing existing homes.

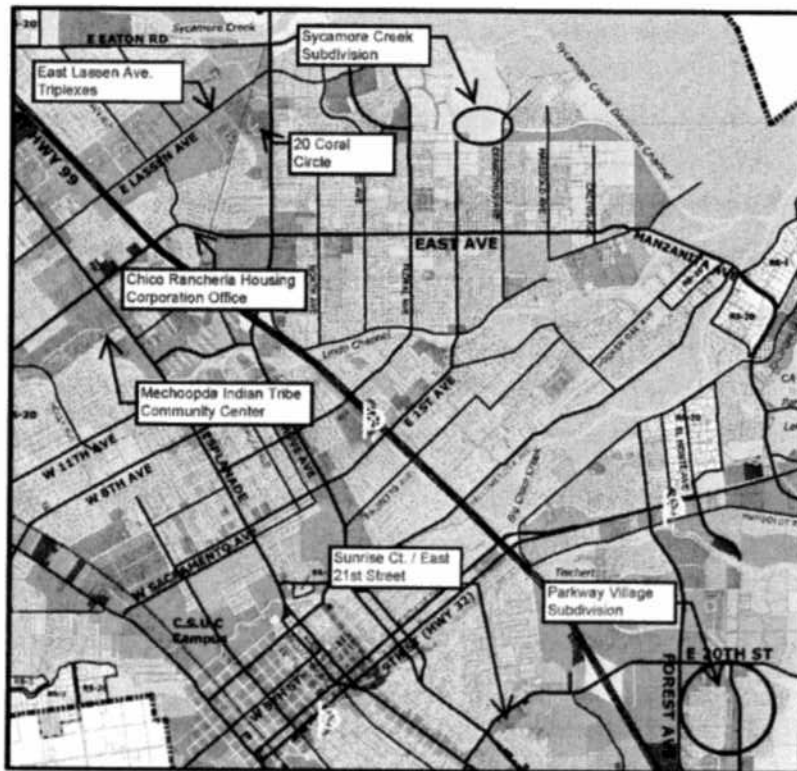
Program share of audit costs are estimated at \$15,000 for developing housing as opposed to \$5,000 for acquiring existing housing, an additional \$10,000 in savings. There are many more transactions and contracts involved with managing construction rather than purchasing newly developed units.

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Therefore, the combined estimate of acquiring raw land, splitting the parcel, constructing the infrastructure, constructing the houses, landscaping, and management and oversight, including environmental review and legal review totals \$691,700 compared to an estimated \$519,500 for purchasing newly developed housing.

Due to the unique conditions (landless tribe) and location of the Mechoopda Indian Tribe of Chico Rancheria, California, the current economy, housing market, and the intention of the proposed project and new Lease to Own Program, we believe it will be more feasible by an estimated \$172,200 to purchase existing housing rather than develop raw land.

Acquiring existing housing within Chico with a purchase price not exceeding \$230,000 will not have any additional space on the land for further development. There are currently no properties with existing houses on any land with any additional room to construct more homes on the same lot. Therefore, any properties on the market today, or that will likely be on the market this spring, at this price that will meet our needs do not have any additional room for additional housing. There is a reasonable ratio between the land and the houses based on the City of Chico's zoning code which establishes density. It is estimated that two low and moderate income families will benefit on 0.50 acres, or approximately 0.25 acres per household. This is a reasonable ratio.



**Figure RF3.1-1. Chico Area Map with Tribal Housing Locations..**

Figure RF3.1-1 above displays the Chico area and Tribal Housing locations administered by CRHC. This project is described in detail above and throughout other areas of this proposal, and



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we believe it will be most effective in addressing the identified need because it (1) creates safe, affordable, permanent housing, (2) supports a homeownership program for low and moderate income families that will not realistically be able to become homeowners, and most importantly, (3) provides hope to the community and individual families within the existing Low-Income Rental Program that graduating the program and that homeownership can be a reality.

In accordance with Rating Factor 5, this project will enhance the community's viability by providing safe, affordable, and permanent homeownership housing for two families, providing three additional families with safe, affordable, and permanent rental housing, and provide assistance to one additional family in need of TBRA. Each of these mentioned programs require active participation within CRHC's Housing Counseling Program, the sustained development and active monitoring of a participant's Self-Sufficiency Plan, and household budget monitoring. Furthermore, the Lease to Own Program and Low-Income Rental Program are designed to be operated and maintained without subsidy, such as an annual IHBG allocation, yet still meet the needs of low and moderate income families.

Therefore, the proposed project actually creates quantifiable safe, affordable, and permanent housing for four families, reduces overcrowding for one family, and provides a TBRA opportunity for one family. This quantitative information demonstrates that the proposed project meets an essential community development need.

### 3.2. Budget and Cost Estimates

The proposed project will be funded with 2010 ICDBG and 2011 IHBG funds. Management & Oversight is estimated at \$27,500; Environmental review is estimated at \$2,500; Purchasing existing homes is estimated at \$474,500 (including closing costs); Minor rehabilitation is estimated at \$10,000; while the share of audit cost is estimated at \$5,000 funded with IHBG. This totals to \$519,500 for the estimated project cost. An additional \$90,500 is also requested within this proposal further described in detail under the Public Service section, for a total 2010 ICDBG request of \$605,000. Including the \$5,000 IHBG, the combined project with ICDBG and IHBG totals \$610,000 (see Table RF3.2-1 and attached HUD 4123).

**Table RF 3.2-1. Project Cost Estimate Summary (including Public Services).**

Project Activity	ICDBG	IHBG	Total
Management & Oversight	\$27,500		\$27,500
Environmental Review	\$2,500		\$2,500
Purchasing Newly Constructed Property	\$474,500		\$474,500
Minor Rehabilitation	\$10,000		\$10,000
Share of Audit Costs		\$5,000	\$5,000
<b>Acquisition Project Total</b>	<b>\$519,500</b>		<b>\$519,500</b>
Public Services	\$90,500		\$90,500
<b>Total</b>	<b>\$605,000</b>	<b>\$5,000</b>	<b>\$610,000</b>

Each activity was budgeted based the detailed description presented in Rating Factor 3.1. General Management and Oversight funds include specific allocations for: wages, fringe, direct

supplies, direct equipment, training, travel, and share of program cost for service fees under the current Memorandum of Agreement between the Fiscal Department of the Tribe and the Chico Rancheria Housing Corporation.

The Mechoopda Indian Tribe Fiscal Department will prepare quarterly, semi-annual, and annual financial reports. The Department will also procure, coordinate the resolution and monitor any findings of the annual audit. All invoicing will be charged at actual cost in accordance with the current Memorandum of Agreement between Chico Rancheria Housing Corporation and the Fiscal Department, as well as within any future Sub-Recipient agreement between the Mechoopda Indian Tribe and the Chico Rancheria Housing Corporation as the CBDO. An audit allocation is also included based on a share of the project cost relative to previous years audit costs.

This cost estimate was prepared by the Executive Director of the Chico Rancheria Housing Corporation and reviewed by the Fiscal Officer. The Executive Director's qualifications include a Bachelor's Degree in Anthropology at California State University, Chico with honors in the Major and Summa Cum Laude as well as a Certificate in Cultural Resource Management. He has six years experience working with budgets relative to the one in the proposed project. He has developed the 2007-2010 operating budgets for the Chico Rancheria Housing Corporation and developed several similar project budgets in his previous career in Cultural Resource Management while working on government contracts for the URS Corporation.

### **3.3. HUD Policy Priorities**

#### **3.3.1.b**

The proposed project increases access to job training and career services through the CRHC Self-Sufficiency Program that is required for each family within CRHC's affordable housing programs applicable to this project. While income must be sufficient to be admitted to the Lease to Own Program and most current eligible low and moderate income families have jobs to meet such income limits, Self-Sufficiency Plans are still a requirement of the program. In example, a family in the Lease to Own Program with a job must maintain a household budget and keep an up-to-date resume and job outlook in case of job loss. This is monitored during follow-up housing counseling. Furthermore, families within the Low-Income Rental Program and TBRA Program are also mandated to follow their individual Self-Sufficiency Plans. In these cases, joblessness is much more common; job training at centers, such as One Stop Employment Center, often serve as a step in the Self-Sufficiency Plan when targeting personal objectives to reach a career goal. In example, One Stop offers assistance with resume preparation, writing workshops, 10-key workshops, etc... These skills are then applying to jobs, such as sales associates or clerks within retail stores in Chico. CRHC expects to serve all beneficiaries with its housing counseling and mandatory Self-Sufficiency Program, including career services to identify career paths to improve wages and/or job retention during the grant period and beyond.

### **3.4. Commitment to Sustain Activities**

#### **3.4. e. Land Acquisition to Support New housing**

Any housing that CRHC will be acquiring as a result of this ICDBG award will be built after 1978, with a post 2000 preference; constructed in accordance with the City of Chico's building codes, thus have suitable soil conditions; and will have been built within the City General Plan and zoning requirements. CRHC's target homes will be on the city water and sewer system—provided for a reasonable cost; already be connected with necessary utilities; have paved streets and sidewalks for vehicular and pedestrian access; have the proper infrastructure for storm drainage; and be located near social and community services, such as the Mechoopda Community Center, One Stop employment center; TANF, Tribal TANF; North Valley Indian Health Center; and all other services within the Chico Urban Area. Prior to release of funds, environmental review will be completed, and SWONAP will concur that there is no known environmental problems associated with the homes to be acquired.

## **Rating Factor 4: LEVERAGING RESOURCES**

CRHC is leveraging \$5,000 of the 2011 IHBG for the project share of audit costs. This will be specifically identified in the 2011 Indian Housing Plan (IHP), (one-Year Financial Resources Narrative; Table 2, Financial Resources, Part I, Line 1E; and Table 2, Financial Resources, Part II.

## Rating Factor 5: COMPREHENSIVENESS AND COORDINATION

### 1. Coordination

The proposed ICDBG activities are coordinated with CRHC's Self-Sufficiency Program, the Tribe's Environmental Department, and the Tribe's Education Department goals and objectives. CRHC's Self-Sufficiency Program goal is to ultimately get families to become self sufficient without relying on government assistance. One of the primary objectives of the Tribe's Office of Environmental Planning and Protection is to provide a safe, healthy environment for all tribal members. The purpose of the Tribe's Education Department is to provide opportunities for tribal members to expand their education thereby becoming less dependent on the tribe. The 2010 ICDBG Housing Development Project creates safe, affordable, permanent housing that will enhance the community's viability and help meet each of the goals and objectives of the Tribe and CRHC in a holistic and comprehensive manner. The project supports programs that require CRHC's Self-Sufficiency Program, provides safe, healthy environments for low and moderate income tribal members, and provides educational opportunities for beneficiaries of the project.

### 2. Outputs, Outcomes and/or Goals

The proposed project involves the acquisition of a two single family homes within a new subdivision to support CRHC's Lease to Own Program. Admission to this homeownership program is through the Low-Income Rental Program, thus when two families are admitted to the Lease to Own Program and placed into the single family homes, two additional rental units will become available. The Output of the proposed project creates two homeownership units. Measurable Outcomes, however, will result in homeownership opportunities for two families; provide two families with safe, affordable, and permanent rental housing; reduce overcrowding for one family by placing them into a larger rental unit; and provide a TBRA opening for an additional family living in temporary housing. Table RF 5.2-1 below summarizes the Outputs, Outcomes, and Goals of the proposed project.

**Table RF 5.2-1. Summary of Outputs, Outcomes, and Goals.**

Outputs	Outcomes	Goals
2 homeownership units	Homeownership for 2 families  Safe, affordable, permanent Rental Housing for 2 families  Reduce overcrowding for 1 family  TBRA for 1 family	Provide safe, affordable, permanent housing opportunities to enhance the viability of the community where several families can progress to become self-sufficient

In addition, HUD Logic Model 96010 is included as an attachment.

## Public Services

The Tribe proposes to start a new public transportation service for its low and moderate income elders, disabled, and youth with \$90,500 in ICDBG funds. Many elders don't have personal transportation or can no longer drive. They have medical appointments, community committee obligations, and volunteer work. Disabled persons within the community are in need of transportation to and from medical appointments and job training and job opportunities as well. Youth services are also provided by Tribal Programs, such as Boy and Girls Club activities, youth sports activities, and other youth educational and drug prevention programs. There is a need for sufficient transportation for the youth to and from these activities.

Currently, the Tribe only owns one vehicle, which is a mid size pickup truck designated to the Office of Environmental Planning and Protection. This vehicle is in use most of the time by that department and cannot serve as a public transporting vehicle. Through the ICDBG Public Service program, the Tribe proposes to purchase a new passenger van to transport its low and moderate income elders, disabled community members, and the youth. The van needs a disabled lift and the ability to transport disabled persons. It is estimated the van will cost approximately \$30,000 and the disabled access features will cost \$10,000 for a total cost of \$40,000.

In addition to acquiring the van, the Tribe needs a driver to meet the transportation needs of the low and moderate income elders, disabled persons, and youth. ICDBG funds in the amount of \$40,500 will be used to fund a van driver. The Tribe has current office space required for the van driver to reside for scheduling, reporting, and any other office work required by the van driver.

The Tribe has current tribal vehicle use policies in place that address the requirements of employees eligible to drive tribal vehicles and the maintenance and care of vehicles. The Tribe proposes to use \$10,000 in ICDBG funds for maintenance and use of the van.

The proposed new public service program will provide transportation for low and moderate income tribal elders, disabled persons, and youth. There is a need for the program and the program will strengthen the community. The Tribe is scheduled to purchase the vehicle in May 2011 and have the disabled access equipment installed by the end of June 2011. While the program will continue for years, the ICDBG Public Service will continue from July, 1, 2011 through December 31, 2012. Table PS-1 below, summarizes the proposed budget, while PS-4125 (attached) summarizes the timeline of the ICDBG Public Service.

**Table PS-1. Public Service Activity Budget and Schedule.**

Activity	Budget	Schedule
Purchase of new passenger van	\$30,000	05/01/2011 – 5/31/2011
Install disabled lift & features	\$10,000	06/01/2011 - 06/30/2011
Van driver	\$40,500	07/01/2011 – 12/31/2012
Maintenance and vehicle use	\$10,000	07/01/2011 – 12/31/2012
<b>Total</b>	<b>\$90,500</b>	<b>Closeout - 12/31/2012</b>

# 2010 eLogic Model® Information Coversheet



## Instructions

When completing this section there are "mandatory" fields that must be completed. These fields are highlighted in yellow. The required data must be entered correctly to complete an eLogic Model®. After completing all mandatory fields on the coversheet click on the "Check Errors" button at the top of this page. Applicant Legal Name must match box 8a in the SF-424 in your application. Enter the legal name by which you are incorporated and pay taxes. CCR Doing Business is new for 2010 eLogic Model®. Only complete this field if your registration at CCR includes an entry in Doing Business as: (dba). Enter the DUNS # as entered into box 8c of the SF-424 Application for Federal Assistance form. Enter the City where your organization is located, this information must match the SF-424 data in your application. Use the dropdown to enter the State where your organization is located, this information must match the SF-424 data in your application. This information must match the SF-424 data in your application. Enter the Grantee Contact Name and email address in the field provided. Enter the name of the person that completed the eLogic Model® and their email address in the field provided. When completing the Project Information Section, applicants except Indian Tribes must enter their Project Name, Project Location City/County/Parish, State, Project Type, and Construction Type. If there are multiple locations, enter the location where the majority of the work will be done. Indian tribes, including multi-state tribes, should enter the City or County associated with their business address location. For Indian Tribes, enter the state applicable to the business address of the Tribal entity.

## Program Information

HUD Program **ICDBG**  
 Program CFDA # **14.862**  
 Program Component


## Grantee Information

Applicant Legal Name **Mechoopda Indian Tribe of Chico Rancheria, California**  
 CCR Doing Business As Name  
 DUNS Number **8311678870000** -   
 City **Chico**  
 State **CALIFORNIA**  
 Zip Code **95926** -   
 Grantee Contact Name **Heath Browning**  
 Grantee Contact email **hbrowning@crhc-nsn.gov**  
 Logic Model Contact Name **Heath Browning**  
 Logic Model Contact email **hbrowning@crhc-nsn.gov**

## Project Information

Project Name **2010 Housing Acquisition Project and Public Transportation Service**  
 Project Location City/County/Parish **Chico**  
 Project Location State **CALIFORNIA**  
 Zip Code  -   
 Project Type **Housing Acquisition**  
 Construction Type

## Additional Information for Reporting (Leave Blank At the Time of Application)

Grants.gov Application Number   
 HUD Award Number   
 Logic Model Amendment Number

Applicant Legal Name  
Machroopda Indian Tribe of Chico Rancheria, California

CCR Doing Business As Name

HUD Program

Program Component

Project Name

ICDBG

Reporting Period

Reporting Start Date

Reporting End Date

ing Acquisition Project and Public Transportation Service

DUNS No. B1157887000 - 0

2010

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes			Measures			Evaluation Tools		
				Pre	Post	YTD	Pre	Post	YTD	Pre	Post	YTD	Pre	Post	YTD
1C	2a	Planning	Programming												
		Indian Tribes and Alaskan Natives are in need of suitable living environments with decent housing, particularly for people with low to moderate incomes.	Housing-New Housing Construction-Homeownership units to be created (Units)	2	Units		Housing-Increase in homeownership rates (Households)			2	Households		A. Tools for Measurement		
					#VALUE!		Housing-Increase in available rental housing (Units)			2	Units		Database		
					#VALUE!		Housing-Reduction in the number of substandard housing units lived in by families (Units)			2	Units				
					#VALUE!					#VALUE!			B. Where Data Maintained		
					#VALUE!					#VALUE!			Agency database		
					#VALUE!					#VALUE!			Individual case records		
					#VALUE!					#VALUE!					
					#VALUE!					#VALUE!			C. Source of Data		
					#VALUE!					#VALUE!			Lease agreements		
					#VALUE!					#VALUE!			Waiting lists		
					#VALUE!					#VALUE!					
					#VALUE!					#VALUE!			D. Frequency of Collection		
					#VALUE!					#VALUE!			Monthly		



Applicant Legal Name CCR Doing Business As Name		Mechchoopda Indian Tribe of Chico Rancheria, California	
HUD Program		ICDBG	
Program Component		Planning Acquisition Project and Public Transportation Service	
Project Name		Reporting Period Reporting Start Date Reporting End Date	

DUNS No. 51167867004 - 0

2010

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools
				Pre	Post	YTD		Pre	Post	YTD	
1	Policy	2	3				5				7
		Planning	Programming				Impact				Accountability
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		E. Processing of Data
					#VALUE!				#VALUE!		Flat file database Computer spreadsheets
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		
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					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		
					#VALUE!				#VALUE!		



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2010

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools
1	2	3	4	Pre	Post	YTD	5	Pre	Post	YTD	7
Policy	Planning	Programming		#VALUE!			Impact	#VALUE!			Accountability
											A. Tools for Measurement
				#VALUE!				#VALUE!			
				#VALUE!				#VALUE!			
				#VALUE!				#VALUE!			B. Where Data Maintained
								#VALUE!			
				#VALUE!							
								#VALUE!			
				#VALUE!							C. Source of Data
								#VALUE!			
				#VALUE!							
								#VALUE!			
				#VALUE!							D. Frequency of Collection
								#VALUE!			

Applicant Legal Name	CCR Doing Business As Name	HUD Program	Program Component	Project Name
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Reporting Period	Reporting Start Date	Reporting End Date
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DUNS No. 31167887000 - 0

2010

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Applicant Legal Name  
Mechoopda Indian Tribe of Chico Rancheria, California

CCR Doing Business As Name

HUD Program

Program Component

Project Name  
ing Acquisition Project and Public Transportation Service

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ICDBG

Reporting Period

Reporting Start Date

Reporting End Date

DUNS No. 51167887000

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2010

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools	
				Pre	Post	YTD		Pre	Post	YTD		
1	Policy	2	3				5				7	
1C	2e	Indian Tribes and Alaskan Natives are in need of suitable living environments with decent housing, particularly for people with low to moderate incomes.	Programming Housing-New Housing Construction-Homeownership units to be created  Units		Units		Housing-Increase in homeownership rates  Households				Accountability	
2B				2				2			A. Tools for Measurement	
				#VALUE!			Housing-Increase in available rental housing  Units		Units		Database	
				#VALUE!			Housing-Reduction in the number of substandard housing units lived in by families  Units		Units			
				#VALUE!				#VALUE!			B. Where Data Maintained	
				#VALUE!				#VALUE!			Agency database	
				#VALUE!				#VALUE!			Individual case records	
				#VALUE!				#VALUE!				
				#VALUE!				#VALUE!			C. Source of Data	
				#VALUE!				#VALUE!			Lease agreements	
				#VALUE!				#VALUE!			Waiting lists	
				#VALUE!				#VALUE!				
				#VALUE!				#VALUE!			D. Frequency of Collection	
				#VALUE!				#VALUE!			Monthly	

Applicant Legal Name  
CCR Doing Business As Name

Mechoopda Indian Tribe of Chico Rancheria, California

HUD Program

ICDBG

Program Component

ing Acquisition Project and Public Transportation Service

Project Name

Reporting Period

Reporting Start Date

Reporting End Date

DUNS No. B1167887000 - 0

2010

HUD Goals Priority	Policy Priority	Needs 2	Services/Activities 3	Measures 4			Outcomes 5	Measures 6			Evaluation Tools 7	
				Pre	Post	YTD		Pre	Post	YTD		
1	Policy	Planning	Programming				Impact				Accountability	
											E. Processing of Data	
											Flat file database Computer spreadsheets	